

## **WINNIPEG HOUSING APPLICATION FORM**

**THE FOLLOWING DOCUMENTS MUST BE HANDED IN WITH YOUR APPLICATION OR THE APPLICATION WILL NOT BE ACCEPTED**

### **IN ALL CASES:**

**YOU MUST PROVIDE A COPY OF YOUR 2014 OPTION C INCOME TAX RETURN INFORMATION WHICH CAN BE REQUESTED FROM CANADA REVENUE AGENCY AT 1-800-959-8281**

**THE NOTICE OF ASSESSMENT IS NOT ACCEPTABLE**

### **PROOF OF IDENTITY:**

You and your co-applicant must provide photo identification with your signature when you submit your application.

### **PROOF OF INCOME:**

- You and all members of your household must provide proof of **ALL** sources of your total household income. This includes gifts, bursaries, and scholarships, etc.
- If you are receiving CPP, OAS, GIS or PENSIONS, a copy of your bank statements will be accepted if you have direct deposit. (Optional)
- If you work, you must provide two recent paystubs for each working member on your application.
- If you are on Income Assistance, please provide a recent print-out of your current budget letter indicating your worker's office address, worker's name, phone number and fax number.

### **CREDIT CHECK:**

A CREDIT HISTORY REPORT IS REQUIRED. THERE IS A \$11.00 FEE. You can obtain your own credit check through Transunion. Please see attached sheet for information. Exact cash or debit only.

### **IMMIGRATION:**

Persons not holding a Canadian citizenship are required to provide WHRC with an IMM1000, IMM5292 Or IMM1442 certificate for each family member

### **WHRC'S PROCEDURE: PLEASE READ ALL INFORMATION BELOW**

- Once your application is approved, the application will be on the waitlist for 6 months.
- You must contact WHRC at that time to update any information required and to inform WHRC that you are still in need of housing and ensures that you keep your place on the waiting list. If you do not contact WHRC after the 6 month period, your application will be cancelled
- Applicants contacted to view a suite will be given TWO (2) working days to view the suite, and pay a Security Deposit.
- Lease signing will be arranged with the Property Manager.
- Full security deposit is required to hold suite after viewing/accepting.
- There are no pets allowed in Winnipeg Housing

### **RETURN ALL DOCUMENTS TO:**

WINNIPEG HOUSING REHABILITATION CORPORATION  
104-60 FRANCES STREET  
WINNIPEG, MANITOBA R3A 1B5

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**WHEN YOUR APPLICATION IS ACCEPTED, IT IS THE RESPONSIBILITY OF THE APPLICANT TO KEEP WHRC UPDATED WITH ANY NEW INFORMATION; SUCH AS ADDRESS, PHONE NUMBER AND CHANGE OF INCOME**